

# US SAILING RACE OFFICER TRAINING & CERTIFICATION PROGRAM

## RACE MANAGEMENT SEMINAR

Saturday, April 24, 2010

Seaman's Church Institute

18 Market Square, Newport, RI 02840

This seminar is sponsored by the US SAILING Race Management Committee and the Ida Lewis Yacht Club. It is designed for people who have some race committee experience, but newcomers are also welcome. It will be held at the Seaman's Church Institute, will begin at 8:00 am and end at 5:30 pm.

The topics covered include: RC objectives, RC responsibilities, sailing instructions, RC jobs, RC equipment, setting the course, starting system, starting penalties, before the start, during the race, finishing, and scoring. The changes in *The Racing Rules of Sailing 2009-2012* that affect race management will be discussed.

The principal instructor for the seminar is Dr. Robin Wallace. Dr. Wallace is a US SAILING Regional Race Officer and an ISAF International Race Officer. He is the chairman of US SAILING's Race Management Committee. He has taught several similar seminars and workshops. Ron Hopkins will help with the teaching. Ron is a US SAILING Regional Race Officer, and is the US SAILING Area Race Officer for Area A.

At the seminar you will need your own copy of *The Racing Rules of Sailing 2009-2012* ("RRS"). If you are a US SAILING member, you should have received a copy. If you are not a US SAILING member, you can either join US SAILING and get a copy free, or purchase one from the US SAILING web site ([www.ussailing.org](http://www.ussailing.org) and click on Store, Racing, All Racing Rules). You will be given a copy of *Join the Race Committee Team*.

To prepare for the seminar you should try to answer the Study Questions, which are available on the US SAILING web site at [www.ussailing.com/racemgt/Race\\_Officer\\_Prog/course\\_materials.asp](http://www.ussailing.com/racemgt/Race_Officer_Prog/course_materials.asp); select the Basic Seminar Study Questions. If you do not have Internet access, contact Sharon Pavignano (see below) and she will mail you a copy of the Study Questions.

The Club Race Officer certification test, which is given at the conclusion of the seminar, is optional. However, in order to be certified as a US SAILING Club Race Officer, you are required to attend a complete seminar and to pass the test. In order to be certified as a Club Race Officer you will also need to have your own copy of the current US SAILING *Race Management Handbook*, and meet the program's other criteria. The 2009 edition of the *Race Management Handbook* is available from the US SAILING website.

Registration using the US SAILING online registration system is encouraged. On the US SAILING web site ([www.ussailing.org](http://www.ussailing.org)), click on the calendar. Then search for the seminar by clicking on "Select a specific category" then "Race Admin Education-Race Officer"; then "all future events" and "search." Locate this seminar and then click on "Register Online" and follow the directions. If you have any problem doing this, contact Race Administration at US SAILING (401-863-0400, ext. 655).

The seminar fee (\$35 for participants who are members of both Ida Lewis Yacht Club and US SAILING; \$55 for non-members of either organization) includes: continental breakfast, morning and afternoon breaks, lunch and all workshop materials including the test. Send the attached registration confirmation, with your check or other method of payment, to the Ida Lewis Yacht Club. Please do not send the fee to US SAILING. **Advance registration is strongly encouraged, and the number of participants is limited.**

#### Schedule

8:00 am	Registration and continental breakfast
8:15	Seminar begins
12:00 pm	Lunch
4:40	Test
5:10	Test debriefing
5:30	Seminar concludes

For further information, contact the Sharon Pavignano at [sharonp@gso.uri.edu](mailto:sharonp@gso.uri.edu) or 401-741-8569 (email preferred).

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# US SAILING RACE MANAGEMENT SEMINAR

## REGISTRATION CONFIRMATION

TO: Ida Lewis Yacht Club  
Att: Race Committee / Race Management Training  
PO Box 479  
Newport, Rhode Island 02840

Please confirm my registration for the US SAILING Race Management Seminar on Saturday, April 24, 2010.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_

e-address: \_\_\_\_\_

A mailing address is required for test results.

If you supply an e-address we will e-mail you the materials needed to prepare for the seminar.

Seminar fee:  \$35 for members of both ILYC and US SAILING;  \$55 for non-members (includes a 6-month trial membership in US SAILING).

My check payable to the Ida Lewis Yacht Club is enclosed, or

I am an ILYC member. Charge my account, or

Charge my  VISA or  MasterCard:

Card # \_\_\_\_\_ Expiration Date \_\_\_\_/\_\_\_\_

\_\_\_\_\_  
Signature (if using club charge or credit card)

**Advance registration is strongly encouraged.**