



ORGANIZED 1928

IDA LEWIS YACHT CLUB
LIME ROCK – WELLINGTON AVENUE
P.O. BOX 479
NEWPORT, RHODE ISLAND 02840-0479

TEL: (401) 846-1969
FAX: (401) 846-8234
E-MAIL: IdaLewisYC@aol.com
www.ILYC.org

PRIVATE FUNCTION APPLICATION

Member's Name: _____ Today's
Date: _____

Telephone #: Home _____ Office

Function Date: _____ From _____ To

Food provided by: Member [] Caterer [] Caterer's Name

Caterer's Phone # _____ Contact Name

(Caterer must provide proof of insurance)

Number of Guests _____ Gas Grill Needed: Yes [] No []

Bar Type: Open [] Cash [] Combination []

If Combination: _____ Open and
_____ Cash
(Example: beer & wine open and mixed drinks cash)

Bar Hours: From _____ To _____

Number of Bartenders _____ (generally 1 per 50 guests)

Special Instructions:

A deposit of \$ _____ must accompany this reservation, refundable only with 21 day notice of cancellation.

I agree to the Club policy regarding Private Functions on the reverse.

Member's Signature _____



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CLUB POLICIES REGARDING PRIVATE FUNCTIONS

1. This application must be submitted a minimum of 35 days prior to the event date.
2. Only a Club Member may reserve the Club and the Member must be present at the function. Weddings are limited to ILYC Members, their children or grandchildren.
3. The Club use fee includes the Clubhouse, porch area and bar. The Club staff will provide for clean up of those areas.
4. The Galley is available at no extra charge for food preparation, but Member must provide food, paper products, linens, utensils, etc. The Member is responsible for the Galley clean up.
5. The gas grill is available for an additional charge. The Member must provide for its operation and clean up.
6. Any contractors (food, music, etc.) hired by the Member must supply a certificate of insurance.
7. The function date will be reserved only upon receipt of the deposit.
8. Liquor and bartenders must be provided by the Club according to Rhode Island State law.
9. **Club rules permit all the members to use the bar and clubhouse during private functions.**